4uAdmission Terms of Service

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Article 1 Scope and Effectiveness of the Agreement

4uAdmission (hereinafter the "Platform" or "we") provides technical services for appointment management, lesson status management, notification services and internal report management to student users, mentor users and administrator users through its lesson-booking and lesson-delivery collaboration system (hereinafter the "Platform Services").

By checking the box "I have read and agree to the Terms of Service and the Privacy Policy" and completing registration or account activation, or by actually using the Platform Services, the user is deemed to have fully read, understood and accepted all terms of this Agreement, upon which this Agreement is formed and takes effect.

The Platform provides only technical services for lesson booking and lesson-delivery collaboration. It does not promise any outcome with respect to interviews, admission, examinations or further education. Such outcomes depend on the student's own circumstances and third-party evaluation and are unrelated to the Platform.

This Agreement, together with the 4uAdmission Privacy Policy, the booking rules, announcements and specific rules published by the Platform, constitutes the complete agreement between the user and the Platform. Where different provisions exist on the same matter, the specific rules or the updated version shall prevail.

Article 2 Definitions and Interpretation

"Student" means a user who books lessons with mentors through the Platform and receives lesson services.

"Mentor" means a user who has been certified and onboarded by the Platform and provides lesson services on the Platform.

"Administrator" means a user authorized by the Platform to handle account provisioning, booking disputes and system operations management.

"Slot" means a bookable time period made available by a mentor in the system; only a slot whose status is genuinely open (OPEN) may be booked by a student.

"Lesson" means a service unit formed after a student submits a booking and the mentor confirms it. The standard duration is 25 minutes of instruction plus 5 minutes of break, subject to the system settings and the schedule display.

"Debrief" means an internal record completed by the mentor after the lesson, visible only to the mentor of that lesson and authorized administrators, and used for lesson quality management and internal evaluation.

The term "including" in this Agreement shall in all cases mean "including but not limited to". Article headings are for ease of reading only and do not affect the interpretation of the provisions.

Article 3 Account Creation, Activation and Security

Accounts on the Platform are created and activated centrally by the Administrator. Upon first login, the user shall change the initial password as required by the system and verify and complete his or her personal profile.

The user shall keep the account and password safe and shall not lend, transfer, sell or otherwise authorize any other person to use them. Any loss caused by the user's voluntary disclosure of account information or improper safekeeping shall be borne by the user.

If the user discovers that the account has been misappropriated, that abnormal logins have occurred, or that any security risk exists, the user shall notify the Platform immediately, and the Platform shall, as the case may be, take measures such as resetting the password or temporarily freezing the account.

The information provided or displayed by the user (including the avatar, profile, etc.) shall be true and lawful. The user shall not impersonate another person or use content that infringes the rights and interests of any third party.

The Platform grants the minimum necessary permissions by role (Student / Mentor / Administrator). The user shall not access beyond his or her authority, attempt to access, or induce others to access the data of another role or of another person.

Article 4 Display and Protection of Mentor Profiles

The student interface displays only the mentor's avatar, Given Name, major, subject, personal profile and availability status, for the purpose of enabling students to select a mentor.

The mentor's University, College, WhatsApp account and other back-office contact information constitute confidential information of the Platform. Such information is not displayed to students, and no channel is provided for searching, exporting or bulk obtaining it.

Mentors with the same name are distinguished by avatar, major and other information. If a student has any question about a mentor's identity, the student shall contact the Platform administrator for verification and shall not dig up, guess at or disseminate the mentor's private information on his or her own.

No person may, by means of the limited public information obtained through the Platform, conduct reverse lookup of, harass or cause nuisance to any mentor.

Article 5 Student Booking Rules

A student may book only a genuinely available slot whose system status is "open". The system does not provide seat-holding in any form. Bookings are governed by the real-time records of the system, and the person who submits first and satisfies the rules obtains the qualification for confirmation first.

A student's valid lessons shall not overlap in time. The system will automatically perform conflict checks, and a booking that conflicts in time cannot be established.

Lesson duration is subject to the system settings (the default is 25 minutes of instruction plus 5 minutes of break), and the specific time is subject to the display in the system schedule.

Booking statuses (pending confirmation, confirmed, rejected, cancelled, class created, etc.) are subject to the system records. Users may inquire, in the system, about the booking records relating to themselves.

Article 6 Lesson Confirmation, External Class Creation and Cancellation

After a student submits a booking, it must be confirmed by the mentor before the booking becomes a valid lesson. The mentor may reject a booking; after rejection, the corresponding slot automatically reverts to an available status.

Once confirmed, a lesson enters the "pending class creation" status, and the mentor creates the classroom on ClassIn or another external classroom platform on his or her own. The Platform does not store or display the class link, lesson number, class password or course materials, nor does it provide any entry point for such information on the student interface.

After completing the external class creation, the mentor shall mark the lesson as "class created" in the system. Upon seeing the "class created" status, the student shall go to the external classroom platform on his or her own and enter the classroom by the lawful means separately notified by the mentor.

Cancellation rules: where the time remaining until the lesson starts is not less than [To be filled in: self-service cancellation time limit; 12 hours recommended], the student or the mentor may cancel in the system on his or her own; where it is less than that time limit, the Administrator shall be contacted for handling. A mentor cancelling a confirmed lesson shall do so as far in advance as possible and operate in the system, and the corresponding slot shall revert to an available status.

The foregoing cancellation time limits and the detailed rules for handling breaches shall be subject to the booking rules finally published by the Platform. If the Platform's rules are inconsistent with this Article, the latest rules published by the Platform shall prevail.

Article 7 Confidentiality of and Access Control to Debrief Reports

Access to a Debrief is granted only to the student and mentor of that lesson and to authorized administrators; no other person is entitled to circulate any part of a Debrief. The Platform system provides no access entrance to persons outside the system. Any related materials obtained through channels other than authorized ones are obtained without the Company's authorization and constitute a violation of law and of these rules.

Without the written permission of the Platform and the relevant rights holders, no person may copy, screenshot, forward, make public, sell or otherwise disclose all or any part of a Debrief.

A Debrief is used solely for lesson quality management and internal evaluation. It does not constitute an evaluation, appraisal or any commitment as to outcomes in respect of the student, and shall not be used as external certification material.

Article 8 User Code of Conduct

While using the Platform, the user shall not engage in any of the following acts:

(1) Harassing, discriminating against, insulting, threatening or defaming any student, mentor, administrator or Platform staff member;

(2) Circumventing the Platform to conduct private transactions, soliciting mentors or students privately, or steering transactions off-site;

(3) Scraping, crawling or bulk exporting system data, or reverse engineering, attacking, intruding into, interfering with or otherwise disrupting the normal operation of the system;

(4) Publishing or disseminating content that is unlawful, infringing, false, malicious or contains viruses, Trojans or other harmful programs;

(5) Uploading or using materials that infringe the intellectual property rights or other lawful rights and interests of any third party;

(6) Forging or tampering with system records, or impersonating the Platform, an administrator, a mentor or a student;

(7) Using information obtained from the Platform to engage in harassment, profiteering or other activities harming the interests of others;

(8) Any other act prohibited by laws and regulations or by the Platform's rules.

Article 9 Notices and Updates to the Agreement

The Platform may send the user notices relating to lessons, bookings, accounts and rule changes by means of system messages, in-site notices, email or page announcements. The user shall keep his or her contact information valid and check it in a timely manner.

When updating this Agreement, the Platform will give notice by means of a prominent prompt on the page, an in-site notice or email. For changes involving the material rights and interests of users, the Platform will provide a reasonable transition period.

After the updated Agreement is published and takes effect, the user's continued use of the Platform shall be deemed acceptance of the updated Agreement. If the user does not agree, the user may cease use and contact the Platform to cancel the account.

Article 10 Intellectual Property Rights

All intellectual property rights in the Platform's system, software, interface design, documentation, trademarks and logos belong to the Platform or the respective rights holders. Without written permission, no person may copy, modify, disseminate or use them for commercial purposes.

The rights in the materials and content uploaded or filled in by the user remain with the user or the original rights holder. The user grants the Platform a non-exclusive, non-transferable right of use that is necessary for the performance of this Agreement.

Ownership of the intellectual property rights in lesson content shall be separately agreed between the mentor and the Platform. Without the permission of the rights holder, no person may record, copy or disseminate any lesson or use it for any purpose beyond this Agreement.

Article 11 Confidentiality Obligations

The user bears confidentiality obligations in respect of lesson arrangements, Debriefs, contact information, non-public materials and other information learned in the course of using the Platform that is marked as confidential or is confidential by its nature.

The user shall not use the aforementioned confidential information for any purpose beyond this Agreement, nor disclose, provide it to, or permit its use by any third party.

The confidentiality obligations shall not automatically cease upon termination of this Agreement, cancellation of the account or the end of the cooperative relationship, and shall continue until the relevant information lawfully enters the public domain.

Mentors and students shall respect each other and perform in good faith in the course of lesson services, and shall not use information obtained through the Platform to harass each other or seek improper personal gain.

Article 12 Liability for Breach and Account Disposition

If a user breaches this Agreement or the Platform's rules, the Platform is entitled, depending on the gravity of the circumstances, to take measures such as issuing a warning, restricting functions, or suspending or terminating the account, and reserves the right to pursue the corresponding legal liability.

If a user's acts cause loss to the Platform, other users or any third party, the user shall bear compensation liability in accordance with the law. If the Platform assumes liability on that account in the first instance, it shall have the right of recourse against the responsible user.

If a user breaches the confidentiality obligations or infringes intellectual property rights, the Platform may require the user to cease the infringement and eliminate the adverse effects, and may claim damages in accordance with the law.

After an account is terminated or cancelled, the Platform will process the retained business data and logs in accordance with laws and regulations and the 4uAdmission Privacy Policy.

Article 13 Disclaimer and Limitation of Liability

The Platform provides only technical services for lesson booking and lesson-delivery collaboration. It is neither a provider of educational content nor a guarantor of educational

outcomes; outcomes such as interviews, admission and examinations are unrelated to the Platform.

Services of external classroom platforms (such as ClassIn) are provided by the respective third parties, which are responsible for their availability, security and platform rules. The Platform shall not be liable for any impact caused by interruption of, defects in or rule adjustments to third-party services, but shall use reasonable efforts to provide assistance.

The Platform shall not be liable, to the extent permitted by law, for any loss caused by force majeure, failure of basic telecommunications networks, the user's own equipment or operation, or third-party causes.

In no event shall the Platform's liability exceed the maximum extent permitted by laws and regulations. This Article does not relieve the Platform of liability that it must bear by law for willful misconduct or gross negligence, nor does it exclude any liability that may not be limited or excluded under laws and regulations.

Article 14 Governing Law and Dispute Resolution

The formation, validity, interpretation, performance and dispute resolution of this Agreement shall all be governed by the laws of the People's Republic of China (for the purposes of this Agreement, excluding the laws of the Hong Kong Special Administrative Region, the Macao Special Administrative Region and the Taiwan region).

Any dispute arising out of or in connection with this Agreement shall first be resolved by the parties through friendly consultation. If consultation fails, either party may bring an action before the people's court having jurisdiction at [To be filled in: the place where 4uAdmission's legal entity is located].

Article 15 Miscellaneous

If any provision of this Agreement is found to be invalid or unenforceable, the validity and enforceability of the other provisions shall not be affected.

The Platform's failure to exercise, or delay in exercising, any right under this Agreement shall not constitute a waiver of that right.

If the user has any question about this Agreement or the Platform's services, the user may contact the Platform via [To be filled in: contact email] or [To be filled in: contact telephone number].

Signature and Version Information

This Agreement is published by 4UADMISSION CONSULTING CO., LIMITED, which is responsible for its interpretation and revision.

Version: V1.0 Effective Date: [To be filled in: effective date] Last Updated: [To be filled in: update date]